

IDE -Political Science

POSE-105- INDIAN GOVERNMENT AND POLITICS

➤ Objectives:

- To understand the working of parliament in India.
- To know the functions of democracy system.
- To understand the elections commission and functions.
- To Study the Local Government Administration.
- To Identify the root cause of conception.

➤ Learning out comes:

- The course will present you about the was Indian Political Systems.
- The course will introduce you to the idea of political systems and the account of the making and working of constitutional institution.

To study of the Indian Political systems in a window to understanding political in Society.**Unit-I**

Introduction

British Colonialism- Indian Nationalism- Nature of Indian Freedom Struggle- Constitutional Development- Basic Characteristic of the Indian Constitution.

Unit-II

Union Government

President- Prime Minister- Council of Ministers- Parliament- Supreme Court- Judicial Review.-Nature of Administration- Emergency Provisions.

Unit-III

State Government

Governor- Chief Minister- Council of Minister- Legislature- High Court- Urban and Rural Local Government.

Unit-IV

Statutory Institutions

UPSC- Election Commission- Comptroller and Auditor General- Backward Classes Commission- National Commission for Women- National Human Rights Commission- Minorities Commission.

Unit-V

Party System

Ideologies and Social base of parties- Fragmentation and regionalization- Pressure Groups- Patterns of Coalition Politics- Role of Opposition Parties.

Text Books:

1. M.V.Pylee, *Constitution Government & Politics*, New Delhi, Universal Law Publishing Co. Pvt. Ltd. 2002
2. Mand Sharma, *Indian Government of Politics*, Annual Publications Pvt, 2004
3. Archana Chatunvedi, *Indian Government Politics*, Commonwealth Publishers, 2006
4. Fadia, B.L, *Indian Government & Politics* ,Agra ,Sahitya Bhawan Publishers,2008
5. Hari Hara Das , *Indian Government & Politics*, Vedam Books Ltd. 2009.

POSE-205-POLITICAL SCIENCE – I

Objectives:

The course content is closely modeled on the syllabus for civil service examination and will be useful to the students taking up competitive examinations

Unit-I Introduction

Political Science: Nature and Scope – Relationship with allied disciplines: History- Economics - Philosophy- Sociology - Psychology – Approaches to the study of Politics.

Unit-II Key Concepts

State – Society – Sovereignty – Power- Rights – Liberty – Equality – Justice.

Unit-III Democracy and forms of Government

Democracy- Forms of Government: Presidential and Parliament – Unitary - Federal – Political Participation.

Unit-IV Political Ideologies

Liberalism- Neoliberalism – Marxism – Socialism – Fascism – Gandhism.

Unit-V Party System and Political Process

National and Regional Parties – Coalition Politics – Interest- groups and Pressure groups.

Text Books:

1. A.Appadorai, *The substance of Politics*, London: Oxford University press,1968.
2. Eddy Asirvatham, *Political theory*, New Delhi: S.Chand & Company,2007.
3. R.C.Agarwal, *Political theory*, New Delhi, S.Chand & Company,2008.
4. George H.Sabine, *A History of Political Theory*, Oxford, IBG Publishing company,1973.
5. S.P.Varma, *Modern Political Theory*, New Delhi., Vikas Publishing House Pvt., Ltd.,1975.

POSE-306-POLITICAL SCIENCE – II

Objectives:

The course content is closely modeled on the syllabus for civil service examination and will be useful to the students taking up competitive examinations

Unit-I **Bureaucracy**

Bureaucracy: Types - Theories – Weber and critiques of Bureaucracy.

Unit-II **Theories**

Theories of development: Meaning and various approaches – Concept and theories of underdevelopment Debates in the third world.

Unit-III **Social Movement**

Meaning – Theories and forms – Role of Environmental, Feminist, Peasant and workers movement – Role of NGO.

Unit-IV **Theories of International Relations**

Meaning of International relations – Theories: Realist , Marxist, Systems, Decision making and Game Theory.

Unit-V **State and the Global order**

Neo-Liberalism-Globalisation-Regional Economic integration – Nature and impact of Globalisation.

Text Books:

1. A.Appadorai, *The substance of Politics*, London: Oxford University press,1968.
2. Eddy Asirvatham, *Political theory*, New Delhi: S.Chand & Company,2007.
3. R.C.Agarval, *Political theory*, New Delhi, S.Chand & Company,2008.
4. George H.Sabine, *A History of Political Theory*, Oxford, IBG Publishing company,1973.
5. S.P.Varma, *Modern Political Theory*, New Delhi., Vikas Publishing House Pvt., Ltd.,1975.

POSE-405-LEGISLATIVE PROCEDURES (Elective)

Objectives:

This course aims to explain the legislative procedures which ensure the orderly conduct of business in our Parliament and state legislative assemblies in India

Unit-I The Political System

Structure of Parliament and its Position in Indian Polity - Representative Democracy- Composition of Parliament: The President- Lok Sabha - Rajya Sabha - Relative Roles of the Two Houses-Parliament and the Executive - Parliament and Judiciary – Parliament and the State Legislatures.

Unit-II The Electoral System:

Elections to Parliament: Qualifications and Disqualifications for Membership-Mode of Election – Functions of the Parliament.

Unit-III Parliamentary Procedures

Sittings of the Houses-The Speaker and Other Officers of the Houses of Parliament –The Question Hour and the Zero Hour – Various kinds of Motions and other procedural devices-Procedures for Financial Business – The Legislative Process – Parliamentary Committees: Structure and Functions.

Unit-IV Parliamentary Etiquette and Privileges

Secretaries of the Houses of Parliament – Code of Conduct for Members – Tours for Visitors of Parliamentary Buildings.

Unit-V Tamil Nadu State Legislative Assembly: Procedures

Assembly- Procedures – Tamil Nadu Legislature-Composition and Duration – Formation of Council Ministers – Speaker and Deputy Speaker – Governor's Address – Rules to be observed by the Members - Various kinds of Motion-Short Duration Discussions – Point of order- Privileges.

Text Books:

1. Hari Hara Das , *Indian Government & Politics*, Vedandam Books ltd. 2009.
2. James H. Mccrocklin, *Building Citizenship*, USA: Allen and Bacon, 1961.
3. Subash Kashyap, *Our Parliament*, NBT, New Delhi, 2004.
4. Ranjana Arora, *Parliamentary Privileges in India*, Deep and Deep.1986.

IDE-PUBLIC ADMINISTRATION

PAE -105-INDIAN CONSTITUTION

Course Objectives:

- This course intends to impart a comprehensive outlook about the nature of the Indian constitution, rights and duties of the citizens,
- This course exhibits the knowledge about fundamental Rights and duties of the citizens
- This course brings an outlook of Political Institutions and their functions at the union level and its relationship with each other.
- This course brings an outlook of Political Institutions and their functions at the state level and its relationship with each other.
- This course analyses the functions of the statutory bodies such as UPSC, Election Commission and CAG, are incorporated in this course

Course Outcome:

- The student community has acquired knowledge of the making of the Indian Constitution and its philosophical background
- Information about the functionaries of the government both at the union and state level was acquainted by the student community
- This course has opened the minds of the students community in knowing the significant role of the statutory institutions in India.

UNIT I Introduction

Making of Indian Constitution – Philosophical Background – Sources – Preamble – Salient features of Indian Constitution.

UNIT II Fundamental Rights and Duties

Fundamental Rights – Fundamental Duties – Directive Principles of State Policy.

UNIT III Union Government

President – Parliament - Prime Minister – Council of Ministers – PMO - Supreme Court – Judicial Review.

UNIT IV State Government

Governor – Chief Minister – State Assembly – Council of Ministers – High Court

Centre– State Relations – Rural and Urban Local Government – 73rd and 74th Amendments.

UNIT V Statutory Institutions

Constitutional Amendment Procedures – Planning Commission – Finance Commission – Election Commission – UPSC - CAG.

Text Books:

1. Manoj Sharma, Indian Constitution, New Delhi, Anamol Publication,2006
2. Chakravarti. k, Indian Constitution and Government, New Delhi, Kalyani Publishers,2007
3. Basu,D.D. Introduction to Constitution of India, New Delhi, Prentice Hall,2001.
4. Pylee,M.V. Constitutional Government in India, Bombay, Asia Publication House,1977.

PAE-205-PUBLIC ADMINISTRATION FOR CIVIL SERVICES EXAMINATIONS - I

Course Objectives:

- This course is designed to introduce the students to the elements of Public administration.
- This would help them to obtain a suitable conceptual perspective on Public Administration.
- Further, this course introduces students to the growth of such institutional devices so as to meet the needs of changing times.
- This course nurtures the ideas and concepts about the theories of Public Administration
- Additionally this course also exhibits the accountability of the organs of government in the society

Outcomes:

- The students will be equipped with a comprehensive knowledge of the role of the state, society and administration and their relations.
- The student community will be enlightened about the principles of organization and the usages from individual life to the state activity.
- The student will be familiarized about the growth of institutional devices the ways in which they are accountable of.

UNIT I

Introduction

Meaning, Scope and Significance - Evolution and Status of the Discipline, Comparative Public Administration and Development Administration- Public and Private Administration.

Unit-II

Basic Concepts and Principles

Hierarchy - Unity of Command - Span of Control - Centralization and Decentralization – Delegation – Supervision - Line and Staff.

Unit-III

Theories of Administration

Scientific Management (Taylor and the Scientific Management Movement) Classical

Theory (Fayol, Urwick, Gullick) Bureaucratic Theory (Weber and his Critics).

Unit-IV

Administrative Behaviour

Decision making with Special Reference to H.Simon, Communication and Control, Leadership Theories - Theories of Motivation (Maslow and Herzberg).

Unit-V

Accountability and Control

The Concepts of Accountability and Control: Legislative, Executive and Judicial Control, Citizen and Administration - Role of Civil Society - People's Participation- Right to Information.

Text Books:

1. S.R. Maheshwari, principles of Public Administration, Agra, Lakshmi Narain Agarwal, 1998.
2. S.R. Maheshwari, Indian administration, Agra, Lakshmi Narain Agarwal, 1998.
3. S.K. Chatterjee, Development Administration, Delhi, Surjeet, 1990.

PAE-305-PUBLIC ADMINISTRATION FOR CIVIL SERVICES EXAMINATIONS – II

Course Objectives:

- To know about recruitment process and development of ethics in Administration
- To make out possible to understand concept of the budget and invariance forms
- To weave the study about the function of union government of British legacy in India
- Understand the state government and role of district administration
- To know about the local self government with main objective of 73rd & 74th Amendment Acts-1992-93

Course Outcomes:

- The course will make possible ways in which students can easily access the Jobs
- This course will support students to know the planning of government and its Budgetary/ financial Administration
- The students will understand the functions of government at various levels i.e., cultural level, state level and local level

Unit-I

Personnel Administration:

Recruitment- Training- Promotion-Pay and Service Conditions-Conduct Rules-Disciplinary Action - Administrative Ethics.

Unit-II

Financial Administration

Budget - Concepts and Forms Formulation and Execution of Budget-Deficit Financing and Public Debt.

Unit-III

Union Government and Administration In India British Legacy

President- Prime Minister and the Council of Ministers- Central Secretariat- Cabinet

Secretariat- Prime Minister's Office- All India and Central Service- Union Public Service Commission.

Unit-IV

State and District Administration

Governor- Chief Minister- Secretariat- Chief Secretary- District Collector

Unit-V

Local Government

Panchayati Raj and Urban Local Government- Main Features- Structures- Finances and problem areas- 73rd and 74th Constitutional Amendments.

Text Books:

1. Vicram Singh, Public Administration, New Delhi, Tata Mcgraw Hill, 2007
2. Urmila Sharma, Public Administration, New Delhi, Atlantic Publishers, 2006
3. U.C. Mandel , Public Administration Principles and Theories, New Delhi, 2007

Reference Books:

1. S.R. Maheshwari, Public Administration in India, Mac Millan New Delhi, 2000
2. Mohit Bhattacharya and Bidut Chakraborti, Public Administration Reader, New Delhi, Oxford University Press,2005
3. Saroj Kumar and Jaena, Fundamental of Public Administration, New Delhi, Anamol Publication, 2001.

PAE- 405-E-GOVERNANCE

Course Objectives:

- To make to understand about the important of e-governance
- To explore about the intricacies of communication
- To significance about the method of e-governance
- To profess to deepen the understanding the easing methods of e-governance
- To provide good model of e-governance states

Course Outcomes

- To promote broad understanding about the development of communication
- To brief and make a clear understanding about different methods of e-governance
- To develop the capacity of students community in e-governance

Unit- I

Meaning, Nature and Scope of E-Governance – Governance and E-Governance – Community Information – Right to Information.

Unit- II

Nature, Scope and Importance of Communication – Traditional Communication – Electronic Communication – Process Information Orientation – Model of Electronic Communication.

Unit- III

Development Stages of E-Governance – Non-Traditional Information – Traditional Information – Horizontal and Vertical Integration of Authority and Personnel.

Unit- V

E-Governance for State Governments – E-Governance for Local Governments – Public Information System.

Unit- V

Law relating to E-Governance – Behavioural Modification of Public Personnel – Public funding for E-Governance – People’s Participation in E-Governance – Challenges and Barriers for e-governance

Text Books:

1. Agarwal, E-Governance, Universities Press, New Delhi, 2002.
2. Suha Alawadhi, E-Government, V.D.M.Verlag, Germany,2009
3. S.Sadagopan, E-Governance Today, ICFAI. New Delhi, 2008.
4. K.N.Agarwal, I.T. E-Governance in India, Macmillan India Ltd., 2006.